

## **USGBC National Capital Region 2020**

### **Emerging Professionals Committee Charge**

*Each USGBC NCR committee will be managed by co-chairs and supervised by a Market Leadership Advisory Board (MLAB) liaison. A USGBC NCR staff member will also be assigned to work closely with and give support to each group*

The Emerging Professionals (EPs) are generally younger professionals under 30 and just starting their careers in sustainability, however also include older professionals emerging into the space or making a career change. The EPs are a strong group of individuals looking to be more connected to their community and network with other Emerging Professionals. This Committee will provide events focused on attracting new EP members, bringing EPs together through social and philanthropic activities and by supporting their personal career growth goals.

### **Getting Involved**

#### **Application for Planning & Leadership**

Join [EP Linkedin Group](#) for up to date news and announcements.

[Signup for the EP Newsletter](#)

[Become a National Capital Region \(NCR\) member and select Emerging Professional!](#)

### **Benefit of Volunteering**

- Grow your skills for event development and planning:
  - Identify and target potential program sponsors for those events that need it
  - Identify compelling speakers and work with them to develop programs
  - Assist with pre- and post- event communications (e.g. social media, blog posts etc.)
  - Assist in day-of event execution such as registration setup and tear-down

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### **2020 Core Objectives:**

#### **Professional Development**

- Mentorship
- Professionalism in the workplace
- Social issues in industry
- Dealing with adversity

#### **Social Opportunities**

- Building community and support networks

#### **Community Service**

- Giving back to the community

### **Initiatives:**

1. Plan Green Apple Day of Service event.
2. Plan a monthly Career Campfire.
3. Think of themes and coordinate professional development events.
4. Identify mentorship initiatives & opportunities.
5. Increase participation.
6. Contribute to streamlining and standardizing EP's administrative resources (Drive, SOPs, etc.).

## **Time Commitment:**

Committee members should anticipate a **monthly meeting**. Those participating in additional event planning can anticipate additional meetings or calls as frequently as once per week or every other week.

During the planning phases for large events, there can be additional time for those who take on responsibility for specific tasks such as identifying locations or sponsor recruitment. As each planned event approaches, some additional effort or support opportunities will be required from the group for pre/post event promotion and onsite setup.

## **Involvement Opportunity & Needs**

The Emerging Professionals of NCR are provided the opportunity to engage and grow their professional network with the help of NCR's leadership, Community leaders and events. Volunteers working towards 2020 initiatives can expect to support the following needs:

- Opportunities to learn about the DMV's green building industry while networking with other like-minded individuals (happy hours, Nationals Stadium Sustainability Tour and Baseball Game, trivia night, etc.)
- Professional Development events for emerging professionals - determine relevant topics/needs and create effective events for engaging attendees.
- Identify a local school for Green Apple Day of Service - plan activities and resources where the EPs and NCR community will come together to help with a clean-up or other efforts as needed.

## **Desired Qualifications and Experience:**

- You are passionate about green buildings and sustainability
- You are excited about the opportunity to plan social, philanthropic, or professional development events for the EP community
- You have or are looking to gain experience in event and program planning
- You have insight on local area activities and enthusiastic ideas to bring to the committee
- You have contacts in the industry that would make good sponsors
- You are organized and detail-oriented

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## **Applying for Leadership & Planning:**

- If you're interested in learning more about the EP Committee, please reach out to [Evan Auld](#), [Meghan McAvoy](#), and/or [Lily Terango](#) for more information or come to one of our monthly EP meetings.
- If you're interested in joining the committee as a formal member, please apply by Friday, December 13 using [this link](#).